INTRODUCTION

This document is a step-by-step roadmap for PhD students in the Social Sciences. It describes the various administrative phases in the process of obtaining a PhD and the actors involved in each phase.

It is important to note that obtaining a PhD involves two aspects: carrying out independent PhD research (under the supervision of a supervisor and an individual PhD commission) and completing a supporting doctoral study programme. Thus, each PhD student is both a researcher and a student.

With regard to the actors, we distinguish two main levels: the central level and the faculty/departmental level. At the central level, there is the Antwerp Doctoral School (ADS). The Faculty Doctoral and Research Committee (FDOC) and the individual PhD commissions (IPC - unique for each PhD student) are situated at the faculty/departmental level. In practice, of course, a PhD student has most contact with his/her supervisor or team of supervisors. Finally, it is important to note that PhD students may have different statutes. For example, they might belong to the AAP (assistant academic personnel) or BAP (contract research staff), or receive a doctoral scholarship. It is also possible to obtain a PhD as a voluntary worker (self-funded).

In this document we highlight some specific issues related to obtaining a PhD in the Faculty of Social Sciences. These particularities are also mentioned in the Supplementary Doctoral Regulations for the Faculty of Social Sciences: Faculty PhD regulations. This procedure is largely the same for all PhD students at the University of Antwerp. As a result, most general information can be found on the ADS website: Antwerp Doctoral School
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1 Starting a PhD

1.1 Enrolment through the Central Student Administration Office

When the PhD student has decided upon a research topic, and found a supervisor and funding, he/she submits an application to the Central Student Administration Office. The application form includes extensive instructions about the procedure to be followed and can be found on the ADS website: Application form.

The Central Student Administration Office will send the application file (“Application form for admission to a PhD” and “Advice form for admission to a PhD”) to the PhD administration cell in the Faculty of Social Sciences (phd.fsw@uantwerpen.be), who will put it on the agenda of the next Departmental Board meeting. If the Board gives its approval, the “Advice form for admission to a PhD” is signed by the chair of the department. The faculty aims to process the application within a period of 6 weeks.

When approval is granted, the PhD student will be invited by the Central Student Administration Office to enrol as a student for the ongoing or upcoming academic year. The PhD student pays tuition fee for this first academic year and informs phd.fsw@uantwerpen.be about the actual starting date of the doctoral research. This date is important for the future research progress reporting procedure. The Central Student Administration Office stores the original file. A scan of the full file is also stored by the faculty.

1.2 Composition of the individual PhD commission (IPC)

The IPC monitors the progress and quality of the PhD research. This commission should be formed in the course of the first year of the PhD. The supervisor proposes the composition of the IPC to phd.fsw@uantwerpen.be. The PhD-cell of the faculty submits this proposal to the departmental board for approval. Any changes in the IPC throughout the course of the PhD project should also be approved by the departmental board before submission of the first draft of the thesis.

The IPC consists of the supervisor(s) and preferably two extra members. Maximum one of these members belongs to the same department as the supervisor(s). Hence, the third (and eventually fourth) member should belong to a different department, faculty or university. The chair of the IPC is a member of the UAntwerpen senior academic staff (ZAP).

At least one member of the IPC is not directly involved in the doctoral research. Co-authorship in a publication directly linked to the doctoral research will in any case be considered as a direct involvement.

1.3 Information session for starting PhD students

In addition to the information session for new PhD-students organized by the Antwerp Doctoral School, the faculty of Social Sciences organizes its own information session for starting PhD students at the beginning of the academic year. This meeting is foreseen to take place in October and will be announced in due time. Participation is mandatory. During this information session, all aspects related to pursuing a PhD within the Faculty of Social Sciences will be explained. This session will also give new PhD students the chance to meet each other in an informal way.

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1 This period may be longer between 20 July and 31 August.
2 The annual re-enrolment

Annual re-enrolment as a PhD student at the University of Antwerp is compulsory. PhD students should do this through their student account in the SisA self-service. Re-enrolment is open from July 15 until mid-October (closing of the regular registration period). It is important to re-enrol as soon as possible. When a PhD student does not re-enrol, he/she will lose access to the SisA self-service and won’t receive important emails from ADS and the faculty PhD administration cell.

PhD students pay a tuition fee for the first year of their PhD and for the final year (academic year in which the defence of the thesis takes place). At the beginning of that final academic year, the PhD student re-enrols, using the same procedure as in the previous years (without paying tuition fees). After the official announcement of the PhD Defence, the PhD student will be invited by the central student administration office to pay the tuition fee for the final academic year.

If a PhD student decides to discontinue his/her PhD research, the supervisor should report this to the chair of the IPC, the central student administration (doctoraat@uantwerpen.be) and the faculty’s PhD administration cell (phd.fsw@uantwerpen.be).

3 Annual progress reports

The PhD student carries out research and follows a doctoral study programme. He/she should submit an annual progress report on both of these aspects. The reporting is done in two separate documents: (1) Progress report (focusing on research) and (2) Activity report (focusing on the doctoral study programme). Both the progress report and the activity report should be submitted by the PhD student through SisA, before 1 May. ADS (activities) and the Faculty’s PhD administration cell (research progress) will send a reminder email to the PhD student’s student account. These emails contain precise instructions on how to proceed.

Attention: The ICT infocenter for students can help if you like all the emails that arrive in your student account inbox to be forwarded to any other mailbox. Please contact: Helpdesk ICT, tel. 03-265.4808 or helpdeskICT@uantwerpen.be or just drop by the office S.P.001 (Scribani, Prinsstraat 10).

Manuals annual progress reports: SisA manuals
3.1 The research progress report

When preparing the progress report, the PhD student should complete the entry fields ‘overview to date’ and ‘overview of future planning’. If necessary, relevant attachments can be uploaded as well. Once the PhD student has submitted his/her report through SisA, all members of the IPC will receive an automatic email.

The supervisor and/or the chair of the IPC organises a meeting with the IPC. The purpose of this meeting is to evaluate the progress of the PhD research. The meeting can take place either in person or online, the PhD student either included or not. The chair of the IPC registers the evaluation in SisA (positive / positive with reservation) / negative)), adds a motivation and finalizes the report. Once finalized, the report is visible to the PhD student, the supervisor(s) and the rest of the members of the IPC.

Exemption: Students who started their PhD research or who will defend their dissertation during the current academic year, are exempted from this annual obligation. The academic year starts and ends end of September.

Students who, without a legitimate reason, do not submit a progress report, will automatically be evaluated ‘negative’. If, without a valid reason, no progress report is submitted in two consecutive academic years, re-enrolment will be denied.

3.2 The activity report

The doctoral study programme involves each PhD student obtaining a total of 30 points by engaging in activities (e.g. publishing research, participating in training, etc…) which foster various competences (e.g. research, management, and communication skills). An overview of eligible activities (and the number of points they are worth) can be found in the appendix of the Supplementary Doctoral Regulations for the Faculty of Social Sciences: Regulations and documents

The activity report is managed by the Antwerp Doctoral School (ADS) and evaluated by a peer review commission that consists of members of the Faculty Doctoral and research commission (FDOC). The doctoral student adds and saves all his activities in SisA (= portfolio). The activities are +/- automatically linked to the competence categories. Proofs of the activities can be uploaded and saved at that same moment as well (attendance lists, registration forms, programmes, certificates, copies of first pages of articles, academic bibliography, a short report of a research stay, etc…). If no proof is available for a certain activity, the supervisor’s approval (with signature) is sufficient.

When all activities of the academic year in question are added to the portfolio, the doctoral student submits the activity report. If the student does not want to submit activities for the current academic year, he/she ticks the box “I do not wish to submit activities this year” and adds a reason. This will be considered a valid progress report.

After the peer review evaluation (during the period of May/June), the doctoral student receives an email from ADS. Any questions occurring in the course of the process can be put to DoctoralEducation@uantwerpen.be.

The doctoral study programme needs to be completed before the jury is appointed. Until the PhD dissertation is in its final phase, PhD students can opt not to close the doctoral study programme, even if they have already obtained 30 points. In this way, all extra activities undertaken will still be included in the doctoral study programme certificate if that is requested by the PhD student. The procedure for the completion of the doctoral study programme can be found here: completing doctoral study programme

Attention: this procedure can take up to 3 weeks.
4 Annual PhD-day(s) Faculty of Social Sciences

In addition to the information session for new PhD students organized at the beginning of the academic year, the Faculty of Social Sciences organizes two PhD-days open to all PhD-students of our faculty. The first PhD-day (January/February) focuses on getting acquainted with other PhD-students: it offers doctoral students the opportunity to present their research to each other. The second PhD-day (April/May) usually focuses on acquiring transferable skills (e.g. related to project management, elevator pitching, leadership, ...). To this end, the Faculty often hires an external speaker who will train the PhD students during an interactive workshop. Participation in the PhD days is highly recommended and is rewarded in the doctoral study programme. It also provides PhD students with the opportunity to maintain informal contacts with fellow PhD students from other research groups and departments. Suggestions with regard to the content and the format of the annual PhD-Days can be communicated to the AAP/BAP-representatives of the FDOC or directly to the chairperson of the FDOC.

5 Submission and defence of the thesis

In order to obtain the title of doctor, the PhD student submits a fully-fledged doctoral dissertation and defends it successfully. The defence is public and is assessed by an appointed jury of experts (the doctoral jury). After a successful doctoral defence, the PhD student receives a diploma. In case of a joint PhD (incoming or outgoing), the diploma will be presented at a later date because the administrative follow-up with the partner university takes more time.

5.1 The doctoral jury

The doctoral jury is an extension of the IPC. Within four weeks after the submission of the first draft of the thesis, and after completion of the doctoral study programme, the supervisor proposes the composition of the doctoral jury - taking into account possible conflicts of interest, and ensuring a balanced representation in terms of expertise – to phd.fsw@uantwerpen.be . This proposal is submitted to the Departmental Board for approval. Including the promoter(s), the doctoral jury consists of minimum five to maximum eight members:

- At least three members should be members of the senior academic staff (ZAP) at the University of Antwerp
- At least two members should be affiliated to an external university or university college.
- At least two members are not directly involved in the doctoral research. Co-authorship in a publication directly linked to the doctoral research will in any case be considered as a direct involvement.
5.2 Submission of the dissertation

5.2.1 Types of theses

The dissertation may be a monograph, a coherent collection of papers suitable for publication in scientific journals, or a combination of the two. When publications or papers with co-authors\(^2\) are included in the doctoral thesis, the contribution of the PhD student and of all other co-authors should be made clear at the end. Quantitative indications of the contribution of each author are not imperative\(^3\).

The IPC and the doctoral jury assess the PhD’s independence, originality, coherence and scientific contribution to the discipline.

5.2.2 Language of the thesis

In the Faculty of Social Sciences the departments grant permission to the PhD students to write and defend their theses in Dutch or English. Other languages should be approved by the departmental board.

However, a title and summary in Dutch should always be included in the thesis.

5.2.3 Layout of the thesis

We ask PhD students to use the University of Antwerp layout. Logos and examples of covers can be found on the UAntwerpen website (Pintra): Guidelines and materials (after login). For advice on graphic design (e.g. layout, font, use of figures, cover design, etc.), please contact the New Media Office (University of Antwerp). The cover of the thesis should include the details shown in the appendix 8.1. Published articles may form an integral part of the thesis, but make sure a consistent layout is used.

5.2.4 Procedure: first and second draft

The PhD student submits the first draft of the thesis to the members of the IPC. The members of the IPC have four weeks (starting from the date of submission) to formulate their comments. Comments may be formulated in writing and/or during a final meeting with the PhD student. This final meeting can be organized at the request of the chair of the IPC or the PhD student.

After reworking the thesis based on the IPC’s comments, and after obtaining their approval, the PhD student submits the second draft of the thesis. The chair of the IPC sends an electronic version of the thesis to all members of the jury (! phd.fsw@uantwerpen.be in cc !) and asks them to prepare their comments. The doctoral jury then has 6 weeks to decide whether the thesis can be defended, potentially after further revisions. The jury’s comments and decision are communicated to the PhD student by the chair of the IPC.

The hard copies of the final version are handed over to the jury members (one for each member) at the beginning of the preparatory meeting on the day of the defence. The student submits two hard copies (if necessary with the help of the faculty secretariat) and one electronic version (via the helpdesk of the library) to the university library.

\(^2\) Faculty rules about co-authorship: see appendix 8.3
\(^3\) Example Author Contributions: see appendix 8.4
5.3 Defence of the thesis

5.3.1 Preparation

When the PhD research is reaching its final stage, the PhD student starts looking for a suitable date and location for the Defence (it is best to take some provisional reservations) via Pintra: Department of Social, Cultural and Student services (not available in English). It is also the PhD student’s responsibility to organise a reception, if he or she wishes to do so.

The PhD student should also contact ADS for proof of the successful completion of the doctoral study programme and should send this proof to phd.fsw@uantwerpen.be.

Four weeks prior to the final date of the defence, the documents “Information regarding the Defence of the PhD thesis” and “Doctoral thesis confidentiality checklist” are completed by the PhD student and sent to the right people, each time with phd.fsw@uantwerpen.be in cc. These documents can be downloaded from the ADS website: Regulations and documents.

The PhD student sends an abstract of the thesis for the faculty website and an electronic version of the final thesis to the PhD-cell of the faculty by email (phd.fsw@uantwerpen.be).

5.3.2 Scheduling the Defence

When the jury decides that the thesis can be defended, the chair of the IPC will inform the PhD student and the PhD-cell of the faculty accordingly. The public defence should take place within a reasonable period, but minimum three weeks after this consent, and the final date of the defence should be fixed maximum six weeks after the jury’s decision⁴.

The PhD-cell of the faculty (phd.fsw@uantwerpen.be) sends the invitation for the public defence to the members of the jury.

5.3.3 Public Defence

The PhD defence is public and should not last more than two hours. The PhD student starts with a short presentation (about 30 minutes) after which the jury members comment on the presentation and ask questions. The PhD student answers and thus ‘defends’ his dissertation. Immediately after the defence, the jury will deliberate and decide whether the student has passed the examination. Then follows the official conferral of the doctorate and laudation by the supervisor(s).

All members of the jury are requested to wear academic robes during the public defence. The faculty secretariat (secretariaat.fsw@uantwerpen.be) can provide one upon request.

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⁴ There will be no defences organized between 20/07 and 20/08
5.4 Financial support

5.4.1 During the PhD

PhD students who are taking a doctoral study programme can request financial support from ADS. To ensure that students can participate in activities in Belgium or abroad, training credits and a bonus are available. More information is available at: Doctoral study programme.

5.4.2 For the Defence

The Faculty of Social Sciences provides funding for:

- A jury member coming from outside Europe: travel costs and a maximum of two nights in a hotel
- A jury member coming from Europe: travel costs and a maximum of one night in a hotel
- costs related to the defence (such as printing costs, the reception, etc...) with a maximum budget of 700 euros.

5.5 Communicating your PhD defence

At least three weeks before the defence, the communication officer of the Faculty of Social Sciences, Piet De Vroede, announces the defence via Pintra and the faculty website.

An e-invitation will be sent to all members of the faculty one week before the defence at the latest.

5.6 Certificate/diploma

The doctoral diploma will be presented during the proclamation directly after the public defence. The diploma can only be presented when all administrative deadlines have been met in due time.

Besides the diploma, the student also receives the ADS certificate which, if requested by the PhD student through the ‘informations regarding the PhD defence’-form, contains a supplement with an overview of the courses and activities he/she has completed during the PhD.

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5 See Annex 8.2
6 See administrative guidelines for the public defence. In case of a joint PhD (incoming or outgoing), the diploma will be presented at a later date because the administrative follow-up with the partner university takes more time.
6 Contact information

6.1 Faculty of Social Sciences

PhD administration: Betty De Vylder – CST M.242
Tinne Van Menxel – CST M.140
phd.fsw@uantwerpen.be

Faculty doctoral coordinator: Prof. Dr. David Gijbels – CST M.235
david.gijbels@uantwerpen.be

Communication officer: Piet De Vroede – CST M.243
Piet.DeVroede@uantwerpen.be

BAP/AAP Board
Dorien Luyckx – CST Z.107
dorien.luyckx@uantwerpen.be

6.2 Antwerp Doctoral School

Central doctoral coordinator: Pieter Spooren – CMI E.008
Pieter.Spooren@uantwerpen.be

Email
Website: https://www.uantwerpen.be/ads
DoctoralEducation@uantwerpen.be
JointPhD@uantwerpen.be

6.3 New Media Service

Natacha Hoevenaegel – CDE D.032
Natacha.Hoevenaegel@uantwerpen.be
Anita Muys – CDE D.032
Anita.Muys@uantwerp.be

6.4 Reprografie CDE

Annie Rentmeesters / Werenfried Tuerlinckx / Linda Van Pelt
CDE D.133
cursusdienst.cde@uantwerp.be

6.5 ICT infocenter

helpdeskICT@uantwerpen.be
S.P.001 (Scribani), Prinsstraat 10
Tel: 03 265 4808

7 The New Media Services and Reprography CDE can assist with the layout of your thesis. Fees apply.
7 Important documents

Faculty doctoral regulations

Regulations and documents

ADS PhD procedure

8 Appendix

8.1 Thesis cover

The thesis cover should include the following details:

<table>
<thead>
<tr>
<th>UAntwerp Logo</th>
</tr>
</thead>
<tbody>
<tr>
<td>(faculty)</td>
</tr>
<tr>
<td>(discipline)</td>
</tr>
</tbody>
</table>

**Title of the thesis**
in the language in which the thesis is written*

**Thesis for the degree of doctor in (academic degree) **
at the University of Antwerp to be defended by
First Name FAMILY NAME

<table>
<thead>
<tr>
<th>Name of supervisor(s)</th>
<th>Antwerp, year</th>
</tr>
</thead>
</table>

* A translation of the title in Dutch should be shown inside the thesis if the thesis is in another language.

** Titles of the academic degrees of doctor at the University of Antwerp/ FSW:

**Social Sciences**:
- Doctor in ...
- Information and Library Science
- Education Sciences
- Social Sciences
- Social Sciences: Political Communication
- Social Sciences: Communication Sciences
- Social Sciences: Political Sciences
- Social Sciences: Social Work
- Social Sciences: Sociology
- Film Studies and Visual Culture

**Combined study areas**:
- Doctor in ...
- Socioeconomic Sciences (in cooperation with the Faculty of Business and Economics)
- Environmental Science (in cooperation with the Faculty of Science)
8.2 E-invitation

After you’ve received approval to defend your thesis, and a date, room, etc... have been set, it is time to get your e-invitation up and running. For this, we need some basic information. The e-invitation is made in, and sent through, a special html mailing system, CentUA.

The invitation

We keep the standard invitation quite straightforward:

- Name
- promotor(s)
- title dissertation
- date & place of the defence + start time
- reception yes/no
- contact information
- confirm before … (date)

Abstract

We also need an abstract from you, which can serve as the basis for a press release. It shouldn’t be longer than a couple of paragraphs, max. one A4... and don’t forget to include your contact details!

Practical

Email all the above required info to Piet.DeVroede@uantwerpen.be, in due time.

The invitation will be sent to the entire Faculty of Social Sciences. If you want to have it sent to other contacts as well, just send us their email addresses in an Excel file – we will add them to the CentUA mailing list.

Language

All invitations will be sent in English, unless you specify that you prefer an invitation in Dutch.

On the next page you will find an example of an e-invitation.
Invitation PhD defense - Timothy Robeers

Timothy Robeers (Department of Communication Sciences) cordially invites you to the public defense of his doctoral thesis

Driving the Sustainable Future? Media Representations of Environmental Sustainability in Motorsport: The Case of Formula E

Promotor
Prof Hilde Van den Bulck

Practical information
Date: Monday the 11th of February 2019, 10 AM
Place: Stadscampus, Hof van Liere, F. De Tassiszaal, (Prinstraat 13b, 2000 Antwerpen)

The public defense will be followed by a reception. Please confirm your attendance at timothy.robeers@uantwerpen.be

Contact
More Info? Timothy Robeers
8.3 Authorship criteria

1 Introduction
Authorship is an explicit way of giving credit for intellectual work and assigning responsibility. Discussions on authorship ideally start at the inception of a research project. Decisions about authorship and about acknowledgement (i.e. the way to recognize people who have contributed otherwise but who do not fulfill the authorship criteria) normally result from a process of ongoing communication, reflection and/or revision as the project evolves throughout its duration.

2 Authorship criteria
2.1. Generally, an author is considered to be someone who has made substantive intellectual contributions to a published study. Authorship should be restricted to individuals who:

- made a substantial intellectual contribution to the conception or design of the work; or the acquisition/collection, analysis or interpretation of data for the work;
- and substantially contributed to the drafting of the manuscript (e.g. article, paper, book) or substantively critically revised its content;
- and approved the final version of the publication to be published;
- and agreed to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work could be appropriately investigated and resolved.

In addition to being accountable for the parts of the work he or she has done, an author should be able to identify which co-authors are responsible for specific other parts of the work. In addition, authors should have justified confidence in the integrity of the contributions of their co-authors.

2.2. All individuals who are affected by authorship should be involved in the communication, discussion and decision-making on authorship in order to ensure that they reach agreement together, have clear expectations about and can robustly defend their own individual authorship positions and the authorship position of others (individuals who join the project at a later stage, who are affected by authorship, should be involved).

All authors should confirm the list of co-authors in a written understanding (written records, e-mails of decisions on authorship can help avoid potential misunderstandings).

2.3. No person who fulfils the authorship criteria may be excluded as an author. This applies to all publication types.

2.4. Individuals who are affected by authorship decisions should be notified of changes in a timely manner and in writing; each alteration in the author list should be approved by all authors.

2.5. The work of all contributors and collaborators who do not meet the criteria for authorship should be properly acknowledged in publications. This may include advisers, communities, funders, individuals, sponsors, or others.

2.6. Where a research project would not have been possible without, and builds upon, the efforts of other researchers’ previously published research, that previous research should be properly cited.

2.7. Together, the authors should attempt to reach a consensus on the sequence of authorship. Every author should be prepared to explain the rationale for the agreed author sequence.

3. Publications in a PhD and the autonomy of the PhD student
The author guidelines will be applied within the framework of the faculty doctoral regulations. For papers included in the PhD, it is expected that the student had a substantial contribution to drafting the manuscript. The student will also give a full description of his/her contribution to each publication, describing at least how much he/she did contribute to the conception of the project, the design of methodology or experimental protocol, data collection, analysis, drafting the manuscript, revising it critically for important intellectual content.
8.4 Example Author Contributions

All Chapters

Research project conception: Heidi Vandebosch, Hans De Witte, and Elfi Baillien.

Project conceptualization, discussion of research ideas and article proposals, article reviewing and editing before and after journal submission: all authors (Sara Erreygers, Ivana Vranjes, Heidi Vandebosch, Elfi Baillien, and Hans De Witte).

Chapter-Specific Additional Author Contributions

Chapter 1: Development of a Measure of Adolescents’ Online Prosocial Behavior
Chapter conceptualization, data collection, data analysis, and writing (first draft preparation): Sara Erreygers. Reviewing and editing first drafts: Sara Erreygers and Heidi Vandebosch.

Chapter 2: Positive or Negative Spirals of Online Behavior? Exploring Reciprocal Associations Between Being the Actor and the Recipient of Prosocial and Antisocial Behavior Online
Chapter conceptualization, data collection, data analysis, and writing (first draft preparation): Sara Erreygers. Reviewing and editing first drafts: Sara Erreygers and Heidi Vandebosch.

Chapter 3: The Longitudinal Association Between Poor Sleep Quality And Cyberbullying, Mediated by Anger
Chapter conceptualization: Sara Erreygers and Heidi Vandebosch. Data collection, data analysis, and writing (first draft preparation): Sara Erreygers. Reviewing and editing first drafts: Sara Erreygers and Heidi Vandebosch.

Chapter 4: The Role of Emotions and Digital Media Use in Explaining Adolescents’ Online Pro- and Antisocial Behavior
Chapter conceptualization: Sara Erreygers and Heidi Vandebosch. Data collection, data analysis, and writing (first draft preparation): Sara Erreygers. Reviewing and editing first drafts: Sara Erreygers and Heidi Vandebosch.

Chapter 5: Feel Good, Do Good Online? Spillover and Crossover Effects of Happiness on Adolescents’ Online Prosocial Behavior
Chapter conceptualization: all authors. Data collection, data analysis, and literature review: Sara Erreygers and Ivana Vranjes. Writing (first draft preparation): Sara Erreygers. Reviewing and editing first drafts: Sara Erreygers and Heidi Vandebosch.

Chapter 6: The Interplay of Negative Experiences, Emotions and Affective Styles in Adolescents’ Cybervictimization: A Moderated Mediation Analysis
Chapter conceptualization: all authors. Data collection, data analysis, and writing (first draft preparation): Sara Erreygers. Reviewing and editing: all authors.

Chapter 7: Patterns of Cybervictimization and Emotion Regulation in Adolescents and Adults
Chapter conceptualization, data collection, data analysis, and writing (first draft preparation): Ivana Vranjes and Sara Erreygers. Reviewing and editing: all authors.