

Important announcement

The following requirements are part of the purchasing conditions. Non-compliance with these conditions can lead to the cancellation of the purchase or any other measure in accordance with the conditions of sale.

If the manufacturer or supplier is not able to comply with the safety requirements, or has difficulty respecting them, he must contact the University of Antwerp's internal Health and Safety Department Work before accepting the order. To proceed with the order in such a case, the approval of the Health and Safety Department is required.

Contact information: Health and Safety Department – University of Antwerp - Middelheimlaan 1 – 2020 Antwerp
preventiedienst@uantwerpen.be – tel: 0032 3 2652582

General safety objective

The delivered product must provide complete security in protecting the user against the demonstrated risks. The supplier commits to complying with all provisions related to health and safety as required by Belgian and European regulations and by the standards that may apply.

This means that the equipment delivered must meet :

- The applicable Belgian laws and regulations on safety and hygiene, including (non-exhaustive list):
 - The Act of 4 August 1996 on wellbeing of workers in the performance of their work,
 - The wellbeing at work codex, in particular book IV (Work equipment) and book IX (Collective protective equipment and individual equipment),
 - General regulations for labour protection (ARAB).
 - The latest applicable EU regulations, directives and standards (or its national conversion) such as (non-exhaustive list)::
 - Machinery Directive 2006/42/EC,
 - EU Directive 2016/425 on personal protective equipment,
 - Low Voltage Directive 2014/35/EU,
 - EMC Directive 2014/30/EU,
 - International standard IEC 60950-1 (Information technology equipment) and IEC 60065-1 (Audio, video and similar electronic apparatus), replaced by standard IEC 62368-1, effective from 20/12/2020,
 - Artificial Optical Radiation Directive 2006/25/EG
 - Reach
- The manufacturer or supplier is responsible for determining which regulations the product falls under.
- The CE marking (if required).
 - The hygiene and safety conditions, not necessary imposed by the prevailing safety laws and regulations, but essential to achieving the objective set by the dynamic risk management system on policy for workplace wellbeing (codex, book I, title 2, chapter II).

Additional requirements

- Work equipment, or parts or aspects of work equipment that are not covered by CE marking, must comply with the applicable "minimum requirements for work equipment", as set out in the codex, appendix IV.2-2 and appendix IV.2-1 pertaining to the use of work equipment, and to any other applicable Belgian rules relating to their conception and construction.
- The proposed devices must be user-friendly and ergonomic.
- The product must include instructions that are easily visible, clear and unambiguous, specifying the purpose and functionality of each operating element. These instructions must be in Dutch or English.
- Incomplete machinery must be accompanied by clear installation instructions.
- If the equipment or parts thereof are subject to an inspection by an external service for external audit, or an approved body, then the supplier is responsible for arranging this inspection and ensuring a positive final report.
- The first inspection forms an integral part of the order. If the EDTC or an accredited body identifies breaches or deficiencies, the necessary adjustments and additional inspections are to be carried out at the expense of the supplier.
- At the request of the customer, training sessions in Dutch or English must be provided.

Documents to be supplied

The supplier undertakes to provide the following documents:

- The original EC declaration of conformity stating the applicable European directives and standards, along with a translation in Dutch or English, including in cases where the legislation does not require that the statement be included with the equipment.
- All official certificates, including the accountability document. This document certifies compliance with all the safety and hygiene requirements specified in the order.
- A manual in Dutch or English with complete and clear instructions on the installation, operation, method of use, inspection and maintenance of the product ordered, available on paper and in digital form.
- The supplier must deliver safety information sheets in Dutch or English for all products that have hazardous properties and are necessary for the proper functioning of the device.
The supplier will keep the customer informed of any future amendments to these documents.

The supplier must submit all of the required documents mentioned above by the time of delivery at the latest.