

Applying for a job

How to leave a lasting impression and get hired for the job you really want?

Content

Did you know that 80% of applicants for large international firms get a response that looks something like “Thank you for applying, unfortunately ... < Insert Standard message Here >”, while no-one has read your CV or cover letter? Did you know that the University of Antwerp easily receives about 100 applications for one ATP-position? Shocking, right?

Get an insight on how recruitment processes are organized within the University of Antwerp and outside. Not surprisingly, scientific research has shown that more targeted application efforts result in a higher chance to get hired. So it is not about sending as much CV's as possible, but rather making sure every step of your application process is showing the best possible match between you and the vacancy (Van Hooft, Org. Psych. Rev. 2012). You will have to stand out among other applicants and leave a lasting impression in every step of the application process.

On May 12th we will organize a workshop to help you prepare for future job applications. During two half day sessions we will focus on both the internal and the external application process.

In the morning, Astrid Van Doren (Recruitment & Selection Officer at the HR Department) and Lotte De Leeuw (Career Coach at the Talent Center) will give you an inside view on our internal job market at the University of Antwerp. This includes jobs for both Academic Staff and Administrative and Technical Personnel. They will provide you with useful tips regarding your resume, cover letter and job interviews.

In the afternoon, Robin Lefebvre from Grow2Excel will guide you through applying on the external job market.

This training focuses on practical, hands-on tools that you can get to work with right away. Also, you will get the chance to learn from each other: your own experiences as an applicant could be useful in the professional development of another trainee.

Time schedule

May 12 2022

09h – 17h

Campus Middelheim, room G.016

You can register online by clicking [this link](#), with approval of your supervisor (max. 15 participants, registration deadline May 2nd)

Preparation

To make sure that our training is customized as much as possible, you'll be invited to send in your resume (the version you are now using), and some of your specific questions.

We look forward to your participation!

Talent Center