

## Special Session Proposals

The conference encourages the submission of Special Session proposals. Each proposal should have a focused topic related to “Structures and Architecture”. The Special Session proposal should include the following:

- a. Title (not more than 10 words);
- b. Organizer(s) (Provide your full name, title, affiliation, address, photo and email address);
- c. Description of the targeted research area and how it fits the conference theme (not more than 100 words);
- d. Provide the full name, affiliation, and email address of each speaker and the title of her / his presentation. At least five speakers shall be indicated.

Sessions in which most speakers come from the same organisation will be declined.

### Submission

The submission of Special Session proposals is made by sending the necessary information to the conference organisers at [icsa2025-secretariat@uantwerpen.be](mailto:icsa2025-secretariat@uantwerpen.be) by 15 September 2023.

### Terms & Conditions

- After being approved by the organizing committee the title will be posted on the ICSA2025 portal (at Special Sessions) together with the organizer(s) name(s) and e-mail address(es);
- Once approved by the organizing committee, the special session organizer(s) will be free to distribute their own calls for abstracts/papers;
- The special session organizer(s) will chair the session during the conference;
- The special session organizer(s) should collect the abstracts and papers, review their contents, specify the order of their presentation in the session, identify the corresponding author for each paper, and send all these elements to the conference secretariat ([icsa2025-secretariat@uantwerpen.be](mailto:icsa2025-secretariat@uantwerpen.be)) before the key dates referred on the conference website;
- Coordinating a Special Session does not imply being exempt from paying the corresponding fees for Conference registration;
- The proceedings will be published by Balkema (Taylor & Francis Group). The final version of the extended abstracts (two-pages) and the eight-page papers are

due on the deadline specified on the conference website. Acceptance will be notified at a later date;

- The inclusion of accepted papers in the Conference Proceedings requires that the payment of the Registration Fee is made no later than 15 March 2025.

Seen and Agreed - Send by email to [icsa2025-secretariat@uantwerpen.be](mailto:icsa2025-secretariat@uantwerpen.be)

By: \_\_\_\_\_  
(Signature of the MS coordinator)

\_\_\_\_\_  
(Title and Name of the MS coordinator)

Date: \_\_\_\_\_