How to pay for a StatUa course?

PhD Student registered at Antwerp Doctoral School

If you are a registered PhD student at the Antwerp Doctoral School (ADS), the registration fee will be subtracted automatically from your educational credit.

This means you don't have to do anything, unless:

- you no longer have sufficient credit
- your subscription to the ADS has not been completed yet

In the latter two cases, you need to pay like the other participants.

Other participants

There are 2 options :

1) Internal transfer

For UA-affiliated academic personnel that has externally raised funds and wishes to pay the course with that credit, use the form of "interne verrekeningen". Contact your secretary or the ADFIN helpdesk for more information (do <u>not</u> ask StatUa! We can't help you!). As stated on the document, it should be fully signed and sent to the finance departement. Transfer the amount to StatUa's account 50-FA020000-OW220000, and mention the name of the participant and the name of the course.

If you are not UA-affiliated, are unable to do an internal transfer, or have no idea what this is, use the second option.

2) External transfer

Wire your registration fee to the following bank account, at the latest 10 days before the start of the course:

IBAN: BE46 7350 0799 7636 BIC: KREDBEBB

The bank's address is KBC, Rubens KBC Toren, Eiermarkt 20, 2000 Antwerpen. Please mention the code " UA 50-FA020000-OW220000+ name participant + name of the course".

Please one bank transfer per participant. If you are on the waiting list, wait with your payment until further notice.

Cancellation policy

Cancellation with refunding is possible until the course material has been mailed to the participants. This usually happens two days before the start of the course. For courses where no course material is mailed, cancellation with refunding is possible until one day before the start of the course.

ADS-participants who don't show up without any previous notification, lose their registration fee.