Co-funded by the European Union

TOGAS TRAINING FOR OPPORTUNITIES AND GROWTH IN ACADEMIC SUSTAINABILITY

TOGAS Structured Curriculum Vitae Template

Please note: The instructions (highlighted in grey) must be deleted from the submitted CV.

The narrative structured curriculum vitae (CV) allows applicants to describe qualitatively their main achievements and their significance to the research and wider community.

- *The TOGAS CV must not exceed 7 pages, (instructions in grey to be deleted), extra pages will be disregarded.*
- *There is no character limit per section—applicants may choose to devote more space to certain sections depending on the nature of your prior activities and experience. For sections or tables that are not applicable, please write (Not Applicable). However, please note, if needed, additional rows can be inserted in the tables.*
- *The template CV must be completed in Calibri font at a minimum size of 11 point with all margins (top, bottom, left, right) set at 2.0 cm and minimum single spacing.*

The Structured CV should be completed as a word file. Once complete, please save it as a PDF file and upload it on the TOGAS application portal, alongside the other required documents. The file name should be in this format: 'Family name_CV.pdf'.

A. Personal Details

Name	
Surname	
Date of birth	*DD/MM/YYYY*
Country of residence	
Nationality	
Contact email	
Researcher unique identifier (ORCID, Researcher ID,…)	

A.0 Current position

Organisation/University			
Dept./Institution			
Address			
Telephone			
Email			
Position held		Start date	*DD/MM/YYYY*

A.1 Previous positions

Organisation/ university	Dept./Institution	Position held	Start date	Final date
				DD/MM/YYYY
				DD/MM/YYYY
				DD/MM/YYYY
				DD/MM/YYYY

A.2 Academic background *(degree, institution of higher education, date)*

Doctorate, Master, Bachelor, Other	University, Country	Year/Date
		DD/MM/YYYY

		DD/MM/YYYY
		DD/MM/YYYY

A.3 Mobility rule assessment

According to the MSCA mobility rule, applicants must not have resided or carried out their main activity (work, studies etc.) in Belgium for more than 12 months in the 36 months immediately before the call deadline (8/02/2027). Compulsory national service, short stays (e.g. holidays) and time spent applying for refugee status under the Geneva convention are not considered.

Please indicate in the table below the period(s) and country(ies) in which you have resided and/or carried out your main activity (work, studies, etc.) ***during the three years preceding the deadline for applications (8 February 2027)****. Please complete this table without gaps, add extra lines if needed and start with listing the most recent period first.*

Place of activity/place of residence *(previous 3 years [8/02/2024-8/02/2027] - most recent first)*

Period from (DD/MM/YYY)	Period to (DD/MM/YYY)	Country of residence (Where did you live?)	Country of main activity (Study, work,…)
	8/02/2027		
8/02/2024			

A.4 Research Experience

Candidates must have a maximum of 6 years of experience in research measured from the date of award of their (first) doctoral degree. The cut-off date for the 6 years is 8/02/2027.

Date of PhD award	*DD/MM/YYYY*

Mandatory only in case your PhD was awarded prior to 8/02/2021

To be considered eligible for this call, a valid extension on the 6-year research experience limit is required and has to be detailed here:

- With respect to the maximum of 6 years measured from the date of award of the doctoral degree, I am entitled to request an extension of the eligibility window for [*replace X with the total number of days*] X days
- Periods of research inactivity after the award of the PhD

Inactivity start date	Inactivity end date	Number of Days	Reason
DD/MM/YYYY	*DD/MM/YYYY*		
DD/MM/YYYY	*DD/MM/YYYY*		

In the table reference must be made to any period of career breaks during which your research experience was interrupted and the reasons for this, e.g., maternity/paternity leave, professional experience outside research, long-term sick leave. Please refer to the possible reasons for extensions in the TOGAS Guide for Applicants.

Additional information on your research career path (career breaks or diverse career path) - optional

You may provide relevant additional information on your research career path to provide context to the peer reviewers and the Selection Committee when assessing your CV.

B. Main achievements

In this section (B1-B3), please identify your main achievements related to research, teaching and mentoring, as well teamwork and leadership; as intersectoral experience and societal outreach.

B.1 Research

In this section, please explain your research qualifications and why your achievements matter by focusing on the quality and impact of the research output rather than on quantity or publishing arena. You can support your argument with indicators such as the number of citations (to the most important publications you identify; mark the database you are using such as Scopus, Web of Science, Google Scholar); scientific prizes or awards; keynotes/invited talks; competitive research funding received; the number of downloads on research portals (e.g. ResearchGate, Academia.edu, etc.).
Please respond to the following questions:

Describe your own strengths and skills as a researcher. What is your vision for your career in the coming 5–10 years?
Text
What are your key merits or achievements in **research**? Describe concretely up to five of your key outputs to support your argument. Justify why your merits and outputs are significant.
Text

B.2 Teaching and mentoring

In this section, describe how you <u>have</u> contributed to educational activities and your key merits in teaching, mentoring and supervision. Please highlight your main achievements and reflect on your <u>potential</u> to further professionalize your educational skills.
Key outputs may be related, for example, to the courses or teaching events you have developed or taught (e.g., lecture, seminar, workshop, summer school); theses supervised (including dissertation supervision); mentoring students or colleagues; teaching methods developed; online courses/open MOOCs developed; or textbooks published. You can support your argument with indicators, such as student feedback, teaching prizes or awards, invited lectures, views of online courses, or the number of open learning material downloads.
Please respond to the following questions:

What are your key merits or achievements in **teaching, mentoring and/or supervision**? Describe concretely up to five of your key outputs to support your argument. Justify why your merits and outputs are significant and relevant for your educational potential.
Text
Teaching activity: *List your relevant teaching activities below with the following information: type of activity (lecture, seminar, talk, etc), subject, institution, period, number of hours and language in which it was given.*

B.3 Team focus and leadership potential

In this section, describe how you <u>have</u> contributed to teamwork and/or leadership activities, including your

involvement in international and/or interdisciplinary networking (e.g., research stays, conference participations, interdisciplinary project collaborations) and in the academic community (e.g., academic positions of trust), and your key merits in leadership or the potential to develop these skills. Please highlight your main achievements and reflect on your potential to grow in a leadership position.
Your main merits and outputs may be related to, e.g., projects or research teams you have led; projects or research teams in which you have been a member; management positions; administrative tasks; committee work; data management experience. You can support your argument with indicators, such as scientific reviewer tasks; scientific editorial tasks (e.g., acting as editor or as member of the editorial board), conference/committee memberships, or the creation of new research projects.
Please respond to the following questions:

What are your key merits or achievements in **teamwork, management and/or leadership**? Describe concretely up to five of your key achievements or outputs to support your argument. Justify why your achievements and outputs are significant and relevant for your leadership potential.
Text

B.4 Intersectoral experience and broader impact

In this section, please describe how you have contributed to the dissemination and outreach to the non-academic community (stakeholders, policy, industry, wider society). Your main merits and outputs may be related to e.g. how your work has contributed to the development of new (economic/environmental/medical/social/technological etc.) innovations, policies, or business opportunities; societal discussions or services; collaboration and/or engagement with non-academic actors (e.g. companies, policy, stakeholders) in your research; or participation to outreach events for the general audience (e.g. school visits, science festivals).
You can support your argument with indicators, such as the number of popularised publications; policy documents citing your research; consultancy or advisory tasks in companies, public organisations; papers co-authored with non-academics; media appearances; magazine or news articles based on your research/teaching; number of mentions related to your research/teaching in blogs; patents or spin-off companies based on your research; projects with non-academic partners.
Please respond to the following questions:

What are your key merits or achievements in terms of **intersectoral experience and broader impact**? Describe concretely up to five of your key outputs to support your argument. Justify why your merits or achievements are significant.
Text

E. Further important achievements

E.1 Peer-reviewed publications

Provide a list of up to five of your most relevant publications in peer-reviewed scientific journals, peer-reviewed conference proceedings, and/or monographs. They should be accompanied by a very short qualitative assessment of their scientific significance and not by the Journal Impact Factor);
If it is an article, include authors in order of signature, year of publication, title of the article, name of the journal, volume: initial page-final page.
If it is a book or book chapter, please also include the publisher and ISBN.

E.2 National and international congresses/conferences

List the details of your attendance at up to five of the most relevant conferences, the venue, subject, duration and your role in the conference, whether you were an attendee, speaker, chair, etc.

E.3 Research funding obtained

List the most relevant projects in which you have participated (maximum 5), including: reference, title, funding body and call, name of the principal investigator and affiliation, start and end date, amount of the grant, type of participation (principal investigator, researcher, European project coordinator,etc.) and whether the project is under evaluation or pending resolution.

E.4 Patents, technological or other knowledge transfer achievements

If applicable, list the most important patents, indicating the authors in order of signature, reference, title, countries of priority, date, owner entity and companies that are exploiting them.
If applicable, list the technological or other knowledge transfer merits (maximum 5), including title, company or entity, name of the principal investigator and affiliation entity, start and end date, amount and other data that you consider of interest.

E.5 Other merits

Other information that you consider useful and that is not included in any of the previous sections.
For example, leadership in research expeditions, participation in industrial innovation, other output such as data, software, significant for your research path.