



How to submit a contribution for the EARLI SIG 14 Conference 2026

Log in to your EARLI account (<https://www.earli-eapril.org/login>), navigate to the 'my submissions' section and click on the green '+ new submission' button.

Scroll down in the list of upcoming conferences, click on the '+ new submission' button linked to the SIG 14 conference if you want to submit a poster presentation, single paper, roundtable or workshop. If you wish to submit a symposium, you click on the '+ new symposium' button.



Note: If you don't have an EARLI account yet, you can create one free of charge via the following link: <https://www.earli-eapril.org/create-account>

1. To submit a poster presentation, single paper, roundtable or workshop

General Settings:

- Select the presentation format of your choice
- Provide a title (limited to 100 characters incl. spaces)
- Select a domain from the provided list (optional)
- Select an interest group (optional)

New Submission for "EARLI SIG 14 Conference 2026"

Fields marked with a * are required.

Presentation format: *

Please select a format

Do you want to submit a symposium? [Click here](#)

Title: *

Domain:

Interest Group:

SIG 14 - Learning and Professional Development

Save Draft

Cancel

Paper info:

- Provide an abstract (100 – 250 words)
- Provide an extended summary (600 – 800 words)
- Optional: add up to three additional files (e.g., tables, figures, list of references)







GENERAL SETTINGS

PAPER INFO







PAPER META DATA

Fields marked with a * are required.

Abstract: *

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Extended summary: *

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File 1:

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File 2:

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File 3:

Bestand kiezen

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Paper meta data:

- Select 4 keywords from the provided list
- Add the participant(s) to your presentation (please note that presenting authors need an EARLI account¹ to be added to the list of participants!)
- Select necessary equipment (optional)

The screenshot shows the 'PAPER META DATA' tab of a submission system. It includes a 'Keywords' section with a dropdown and an 'Add' button. An 'Equipment' section has checkboxes for Computer Lab, Flipchart, Internet Access, Pinboard, Projector, Speakers, and Video Equipment. There is also a text field for 'Other equipment:'. At the bottom are 'Save Draft', 'Save & Submit', and 'Cancel' buttons. On the right, a 'Participants' section shows a table with columns: Name, Institute, Country, Role, Available to chair, and Actions. Below the table, it says 'results 0-0 of 0' and provides instructions to add author names. An 'Add Participant' button is at the bottom right.

2. To submit a symposium

General settings:

- Provide a title (limited to 100 characters incl. spaces)
- Select a domain from the provided list (optional)
- Select an interest group (optional)

The screenshot shows the 'General settings' form. It has three input fields: 'Title: *' (a text box), 'Domain:' (a dropdown menu), and 'Interest Group:' (a dropdown menu showing 'SIG 14 - Learning and Professional Development'). At the bottom are 'Save Draft' and 'Cancel' buttons.

¹ If you don't have an EARLI account yet, you can create one free of charge via the following link:
<https://www.earli-eapril.org/create-account>

Symposium info:

- Provide a symposium abstract (100 – 250 words)
- Optional: add up to three additional files (e.g., tables, figures, list of references)

GENERAL SETTINGS

SYMPOSIUM INFO

SYMPOSIUM META DATA

PAPERS

40% completed

Fields marked with a * are required.

Abstract: *

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Save Draft

Save & Submit

Cancel

Symposium meta data:

- Select 4 keywords from the provided list
- Add the participants to your symposium (chair, discussant and organizer)
- Select necessary equipment (optional)

GENERAL SETTINGS

SYMPOSIUM INFO

SYMPOSIUM META DATA

PAPERS

50% completed

Keywords: *

Choose keywords ▼

Add

Equipment:

☐ Computer Lab

☐ Flipchart

☐ Internet Access

☐ Pinboard

☐ Projector

☐ Speakers

☐ Video Equipment

Other equipment:

Save Draft

Save & Submit

Cancel

Participants

Name	Institute	Country	Role	Actions
results 0-0 of 0				

Please add a chairman and at least one discussant.
The authors and co-authors need to be indicated on the individual papers of the symposium.

Add Participant

Please note that at least 3 of the mandatory participants of a symposium (chair, discussant, presenting author) need to be from a different country (i.e. country of employment).

Papers:

- Add the 4 individual paper presentations that are part of the symposium (follows the same steps as for single papers)

The screenshot shows a web interface with a navigation bar at the top containing four tabs: "GENERAL SETTINGS", "SYMPOSIUM INFO", "SYMPOSIUM META DATA", and "PAPERS". The "PAPERS" tab is currently selected and highlighted in a dark grey box. Below the navigation bar is a blue progress bar that is 80% filled, with the text "80% completed" centered within it. Underneath the progress bar, there are four red rectangular buttons arranged horizontally, each labeled "Add Paper #1", "Add Paper #2", "Add Paper #3", and "Add Paper #4". At the bottom of this section, a small line of text reads: "This symposium requires exactly 4 papers."