Doctoral study programme - scoring table
Faculty of Design Sciences

Within the doctoral study programme, the doctoral student must refine their competences as a young researcher. They must report annually on their progress via the online Student Information System Antwerp (SisA). Using the competence profile for PhD students at the University of Antwerp as a lead, the PhD student determines, in consultation with their supervisor, which activities they undertake for this purpose.

In order to successfully complete the doctoral study programme, the doctoral student must submit an activity file to which the following general rules apply:

- reported activities must reach a total of at least **30 points**;
- at least 1 point must be reported in at least **4 competence categories**;
- **maximum half of total points may be reported within one and the same competence category**;
- proof of participation must be provided for all activities.

In addition to these activities, every doctoral student is required to attend the annual Doctoral Day unless they are abroad, absent due to fieldwork or provide another valid reason.

The doctoral student finalises their doctoral study programme prior to the official composition of the doctoral jury and according to the procedure stated on the website of the Antwerp Doctoral School.

The table below is to be used for the allocation of points per activity. ADS courses that the doctoral student attended since the 2015-2016 academic year and for which they passed, are automatically added to the activity overview in SisA (with the relevant score and link to the competence category).

A certain activity is eligible for points only once. Activities are considered indivisible, unless the organisers themselves make a clear distinction between activities. As an example and to clarify: participation to an academic conference is eligible for points in either competence category A (Attend academic conference) or competence category E (Lecture at an academic conference). This one-off conference participation can under no circumstances be eligible for points in both competence categories. It is also not possible to both claim points for, for example, category A (Attend academic conference) and category A (Attend lecture), arguing the lecture is not part of the main conference programme. Such requests will be rejected, unless the official programme justifies this, e.g. a summer school that takes place before a conference and is clearly organised separately.

An overview of acceptable proof is available in SisA when submitting the progress report or through https://www.uantwerpen.be/en/centres/antwerp-doctoral-school/phd-procedure/phase-2-obligations-during-the-phd/.

Competence category	Activity	Points per activity	Maximum[1]	Minimum[2]
A. Research skills and techniques	Methodological[3] or relevant substantive course[4]	0.1p / hour	0.7p / day	
	Attend lecture[5]	0.1p / hour	2p	
	Attend academic conference	0.2p / day		
	Research stay[6][7]	0.5p / 5 working days	5p	
	Online training (theoretical and substantive)	0.1p / working hour (based upon the number of hours indicated by training centre)		
	Participation doctoral day	0.5p / doctoral day	1p	
	Peer review of an A1 article	0.5p / article	2p	
B. Adapt to the research environment	Course[8]	0.1p / hour	0.7p / day	
	Membership of council or committee (e.g. Editorial Board member, faculty board, VABAP)	0.1p / year		
C. Research Management	Course[9]	0.1p / hour	0.7p / day	
	Supervision bachelor or master thesis[10]	1p / bachelor or master thesis	4p	
	Organisation of scientific activity	0.5p / activity		
	International project proposal[11] for UAntwerp	2p		

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[1] The maximum number of points achievable over the entire doctoral programme, unless otherwise indicated.

[2] Similar to 1 it refers to the minimal amount of points over the entire doctoral programme. The PhD student will only be allowed to defend if activities for the minimum amount of points was achieved.

[3] E.g. research methodology or statistics. The course needs to be relevant for the research of the PhD student, and should be aimed specifically at PhD students. Regular (non-PhD) courses at the master level can exceptionally be allowed if the promotor provides explicit consent and a motivation.

[4] Substantive interaction is defined as "relevant to the subject matter" and involves a "student interaction with a course mentor or required an individual submission of a performance task for which an evaluator provided the student feedback". The course needs to be relevant for the research of the PhD student, and should be aimed specifically at PhD students. Regular (non-PhD) courses at the master level can exceptionally be allowed if the promotor provides explicit consent and a motivation.

[5] The lecture needs to be relevant for the research of the PhD student. Also in the form of summer schools (not graded -> otherwise "Methodological or relevant substantive course") and workshops.

[6] This activity contributes to both comp. cat. A and comp. cat. F. 50% of the points to be awarded must be awarded in both competence categories. The doctoral student can always add a clear motivation why the activity in their case only fits into one of the two.

[7] Summer schools are not research stays. Summer schools should be registered under A. Methodological or relevant substantive course (if there is an evaluation) or A. Attend lecture (if there is no evaluation)

[8] e.g. business management, copyright, etc.

[9] e.g. project management, word, mind mapping, etc.

[10] The name of the doctoral student must be included on the cover page. The maximum number of points does not limit the Bachelor or Master theses that can be supervised.

[11] Only if the project was granted, fits within the research of the doctoral student, and with sufficient proof that the doctoral student is the main author of the proposal (e.g. confirmation by the supervisor).

	National project proposal[12] for UAntwerp	1p		
	FWO fellowship (fundamental or SB) - Proposal - Fellowship granted[13]	 1p 3p		
D. Personal efficiency	Course[14]	0.1p / hour	0.7p / day	
	Scientific publication with 'peer review' (A1, H1, L1, Ma1, N1, P1)[15]: - 1st author (or equivalent) - Other author	 3p 1p		3p
	Scientific publication without 'peer review' (A2, A3, E, H2, H3, L2, L3, Ma2, Ma3, Me1, Me2, Me3, N2, N3)[16]	1p		
	Science-popularising publication (K)[17]	1p		
	Patent[18]	3p		
	Non-written output[19]	1p		
E. Communication skills[20]	Course[21]	0.1p / hour	0.7p / day	
	Language training relevant for own research	0.1p / hour		
	Teaching in higher education or practical and educational guidance[22]	0.2p / hour	4p	
	Lecture at international academic conference[23]	3p		
	Lecture at national academic conference[24]	2p		
	Poster presentation - at international academic conference	 2p / poster presentation		

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[12] See 11

[13] If the fellowship is granted, the point issued to the initial proposal expires. Meaning a maximum of 3 points can be rewarded per proposal.

[14] e.g. stress management, time management, achieving your goals, etc.

[15] Only accepted publications, included in the academic bibliography of the UAntwerp are eligible.
https://www.uantwerpen.be/nl/bibliotheek/diensten/publiceren/academische-bibliogr/

[16] See 15

[17] See 15

[18] See 15

[19] Included in the academic bibliography and subject to the absence of a hierarchical system.

[20] Presentations are only eligible if the doctoral student personally does the presentation. Presentations via web conferencing are eligible like other presentations.

[21] e.g. presentation skills, writing, communication, powerpoint, speed-reading, webdesign, writing proposals, writing coaching

[22] "Mentoraat-plus" can be included here.

[23] Leading a session or panel discussion is not eligible for points

[24] See 23

	- at national academic conference	1p / poster presentation		
	Science popularising presentation by means of panel discussion (incl. companies, civil society, professional organisation) or UAntwerpen research seminars and other internal presentations[25][26]	0.1 p / hour	3p	
	Participation doctoral day	0.5p / doctoral day	1p	
F. Networking and teamwork	Course[27]	0.1p / hour	0.7p / day	
	Research stay	0.5p / 5 working days	5p	
	Service provision industry/business/practice	0.1p / hour	0.5p	
G. Career management	Course[28]	0.1p / hour	0.7p / day	
	Attend academic conference	0.2 p / day		
	Service provision industry/business/practice	0.1p / hour	0.5p	
No points:	- Exam jury or supervision; - Membership of a peer review committee; - Being webmaster of a website; - Award for article / publication; - Interviews for a wider audience; - Interview national / Flemish / Walloon radio or national / Flemish / Walloon written press; - Press conference on project; - Stakeholder meetings, presentations for steering groups / sounding board groups; - Social media (blog, facebook, website, etc.); - Evacuation responsibility training; - Conversations with contacts from the own work field; - Jury member			

In general, the following rules apply:

Point distributions are determined by the Faculty Doctoral Committee of the Faculty of Design Sciences and apply to all doctoral students within the Faculty of Design Sciences. The above list of activities is not exhaustive. If an activity has not been included, a motivated request can be made by the doctoral candidate for the number of points to be awarded.

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[25] See 23

[26] UAntwerpen research seminars or other internal presentations need to be organised at least at faculty level. Internal presentation at e.g. research group level are not eligible for points

[27] e.g. leadership and teamwork

[28] e.g. job searching techniques