

Appendix 1: Table of activities with specifications and limitations for the attribution of points in the context of the doctoral study programme as stipulated in Art. 14

Note: The following list of activities is indicative and not exhaustive. If an activity cannot be found in the list, the PhD student may make a motivated suggestion him/herself for the number of points to be attributed.

Competence category	Activity	Calculation of points	Maximum
A. Research skills and techniques	Course ^{2 3}	0.1p/hour	
	Performances, exhibitions, concerts, presentations and comparable activities	0.1p/hour	
	Research stay, internship	1p/5 working days ⁴	5p
	Attending international conference	Points to be distributed between compcat A (half) and compcat F (half) ⁵	
	Online training, webinar	0.1p/hour	
	Review of book/article, evaluation of proposal/manuscript	To be determined by peer review on the basis of details provided	
	Member of examination board	0.1p	
B. Adaptation to research environment	Course ⁶	0.1p/hour	
	Member of board or commission (e.g. editorial board, faculty commission, research board,...)	0.2p/year and per board	
	Member of peer review commission	Max. 0.5p to be determined on the basis of details provided	0.5p
	Project proposals ⁷	Max. 1p on the basis of details provided	1p
	Project defence (e.g. IWT)	0.5p	
C. Research management	Course ⁸	0.1p/hour	

² E.g. E-sources, Excel, Access, Scientific Reasoning and Reporting.

³ These may also be papers/presentations in the guise of study days, workshops, conferences etc.

⁴ The attribution of points is determined per unit of 5 working days.

⁵ The PhD student may always supply a clear motivation for why the activity in his/her case belongs in only one of the two categories.

⁶ E.g. Innovation Management & Entrepreneurship.

⁷ Points awarded if the project has been granted and if evidence is produced (e.g. supervisor's testimony) that the PhD student is personally the author and not his/her supervisor or research unit. Obtaining the subsidy after a successful project application may not be submitted separately and additionally.

⁸ E.g. Project Management, Word, Mindmapping.

	Supervision of final assignment or paper/thesis ⁹	1p/BA final assignment 2p/MA final assignment	Awarded once per item
	Co-ordination or organization of activities, curatorship	Max. 3p/activity	3p/activity
	Supervision Erasmus mundus	To be determined by peer review on the basis of details provided	
	Supervision ASO project	To be determined by peer review on the basis of details provided	
	Organization of a production - chief organization - co-organization	3p 1p	
	Organization of an event - chief organization - co-organization	1p 0.5p	
	(Co-)organization research unit	1p	
	Organization paper/presentation or panel debate	0.5p	
	Presentation/respondentship	0.5-1p to be determined on the basis of details provided	
	Organizing an exposition/curating an exposition	2p	
D. Personal efficacy ¹⁰	Course ¹¹	0.1p/hour	
	Publications ¹² - in book - other carriers	Max. 3p/publication on the basis of details provided	3p/publication
	Productions: exhibitions, performances, concerts and comparable activities	Max. 3p/production on the basis of details provided	3p/production
	Prize for article/publication	0.2-0.5p to be determined on the basis of details provided	
	Publication for a wider audience	0.5p	
	Launching of website Maintenance of website	1p/website 0.5p/website per year	
	Commissioned artwork	2p	

⁹ The PhD student's name should be mentioned as a supervisor on the title page.

¹⁰ Publications may be honoured only after acceptance (proof by editor or copy of publication). The calculation of points depends on the author's contribution to the publication.

¹¹ E.g. Time Management, Achieving your goals.

¹² Recordings (including, possibly, internationally recognized awards) and concerts/lecture performances (on 'major/important' stages) are also regarded as an artistic 'publication'. E.g. CDs (or other carriers).

	Solo work	3p	
E. Communicative skills ¹³	Course ¹⁴	0.1p/hour	
	Language training	0.1p/hour	
	Teaching or supervision of practicum in higher education ¹⁵	0.2p/hour with max. 6p	6p
	Presentation/paper	Max. 3p/presentation	3p/presentation
	Poster presentation	Max. 2p/poster	2p/poster
	Knowledge transfer in a company/to a wider audience	0.1p/hour	
	Interview for a wider audience (radio, TV, print media)	0.2p	
	Press conference on project	0.2p	
	Participation in panel debate	Max. 0.2p/year	0.2p/year
	Teleconference presentation	Points to be determined on the basis of details provided	
	Being reviewed for an exhibition (via press,...)	0.2p (like an interview)	
F. Networking and teamwork	Course ¹⁶	0.1p/hour	
	Attending international conference	Points to be distributed between compcat A (half) and compcat F (half) ¹⁷	
G. Career management	Course ¹⁸	0.1p/hour	
Not honoured:	<ul style="list-style-type: none"> - Participation in meetings; - Publications: reports, refereeing of publications; - Presentations at meetings; - Performing as evaluation leader; - Launching of programme; - Surveillance during exams; - Mention in ranking (without winning a prize); - Being represented by a professional organization; - Meetings with supervisors and other academic/artistic advisers; - Meetings to prepare a project; - Chairing of boards/committees; - Membership of juries (final papers/dissertations, project proposals, prizes/awards, ...); - Stakeholders' meetings; 	-	

¹³ For presentations, points can be awarded only if the PhD student was him/herself the 'presenting author'.

¹⁴ E.g. Giving presentations, Writing, Communication, PowerPoint, Speedreading, Webdesign, Writing proposals, Coaching for writing.

¹⁵ Included in this category is also the presentation of one's own research within one's own department or in a class when invited by the official instructor of the course.

¹⁶ E.g. Leadership and Teamworking.

¹⁷ The PhD student may always supply a clear motivation for why the activity in his/her case belongs in only one of the two categories.

¹⁸ E.g. Job application techniques.

	<ul style="list-style-type: none"> - Supervision interview research assignment; - Presentation within research unit. 	
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In general, the following specifications apply:

- The points in the table, determined by the Research Council of ARIA, apply to all PhD students who study in the field of the Arts. The Education Council of the University of Antwerp (Dutch: *Onderwijsraad*) always has the right to request adaptations of the points attributed by the faculty.
- Activities which have been undertaken after obtaining the diploma which permits access to the enrolment in preparation of the thesis but *before* the actual enrolment took place may be taken into account, as a whole or in part, for the attribution of points in the context of the doctoral study programme.
- For pedagogical tasks, the rule applies that the efforts should be checked and confirmed by the supervisor(s).
- For research communication, one should think in the first place of posters and presentations at art-critical, art-historical and popularizing gatherings, but the active involvement in the organization of such meetings may also be honoured.

Specialization Visual arts

D. Personal efficacy	Track reports	Number of points to be determined on the basis of details provided
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Specialization Music

Competence category	Activity	Calculation of points
D. Personal efficacy	Publication in a music magazine	Max. 3p on the basis of details provided
	Making recordings	1-3p if relevance for the research is demonstrated
	Providing text for programme leaflet	Relevance for the research to be determined on the basis of details provided
	Composition of programme for concerts/exhibitions	0.5p
	Editing of critical scholarly scores	0.5p-3p depending on length; must be substantial (e.g. 2 pages of a song or symphony)
	Composer: <ul style="list-style-type: none"> - premiere of a musical composition - revision of a musical composition - renewed performance of a musical composition 	3p 2p 1p
F. Networking and teamwork	Participation in international competitions	0.5-3p on the basis of details provided

G. Career management	Making of digital portfolio	0.5-2p on the basis of details provided
Not honoured:	<ul style="list-style-type: none"> - Professional profiling; - CD booklet, unless it has newsworthy content; - Track reports. 	