



Legalisation of documents

This is not an exhaustive list of countries. If your country is not listed, please check the legalisation requirements on <https://diplomatie.belgium.be/en/legalisation-documents/search-criteria-legalisation>

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1. Afghanistan/Pakistan

<https://pakistan.diplomatie.belgium.be/en/legalisation-documents>

2. Bangladesh

Documents need to be legalised by the Ministry of Foreign Affairs of Bangladesh, and then by the Honorary Consulate of Belgium in Dhaka.

<https://india.diplomatie.belgium.be/en/legalisation-documents>

3. Benin

<https://benin.diplomatie.belgium.be/fr/legalisation-de-documents>

4. Bolivia/Ecuador/Peru

<https://peru.diplomatie.belgium.be/es/servicios-consulares/legalizacion-de-documentos>

5. Burundi

Burundi signed the convention of The Hague regarding legalisation of documents. The designated authority to legalise documents to be used abroad is the Ministry of Foreign Affairs and International Cooperation.

<https://www.hcch.net/en/states/authorities/details3/?aid=981>

6. Cameroon

1. Documents should first be certified by the issuing authority (City council, School, Court Registrar, etc.), then secondly by the Cameroonian Ministry of External Relations
2. Legalisation by the Belgian Embassy

More information:

<https://actucameroun.com/2023/01/05/le-minrex-annonce-une-nouvelle-procedure-dauthentification-de-signatures-des-documents-communique/>

<https://minrexeservice.com/legalis/>

<https://cameroon.diplomatie.belgium.be/en/legalisation-documents>

<https://legalization-be.tlscontact.com/>

In addition, for applicants from, among other countries, Cameroon, an additional verification by the home university is required. The issuing university needs to send us your diploma and transcripts of record directly by e-mail through an institutional, verifiable e-mail address. The applicant needs to contact the home university to request for this. Once we have identified the sender and verified the documents and we have received the legalised documents by the Embassy, we will accept this verification and issue the admission letter.

7. Costa Rica/El Salvador/Guatemala/Honduras/Nicaragua/Panama

<https://panama.diplomatie.belgium.be/es/legalizacion-y-traduccion>

8. DR Congo

<https://rdcongo.diplomatie.belgium.be/fr/services-consulaires/legalisation-de-documents>

https://rdcongo.diplomatie.belgium.be/sites/default/files/files/20221219_legalisation_documents_academiques.pdf

9. Egypt

1. Authentication by the Ministry of Foreign Affairs
2. Legalisation by the Belgian Embassy

<https://legalization-be.tlscontact.com/service/eg/egCAI2be/home>

10. Ethiopia

Ethiopian documents to be used in Belgium need to be legalised by:

1. Legalisation by the Ethiopian Ministry of Foreign Affairs
2. Legalisation by the Belgian Embassy in Addis Ababa. Note: the Belgian Embassy does not legalise student copy of the transcript of record; only the original transcript of record can be legalised.

More information: <https://ethiopia.diplomatie.belgium.be/en/consular-services/legalisation-documents>

11. The Gambia

Documents need to be legalised by the Belgian Honorary Consulate in Banjul.

12. Ghana

Before they can be legalized by the Belgian Consulate in Accra, Ghanaian documents must first be legalized by various entities.

Step 1: Legalization by a Notary Public

Step 2: Legalization (cover letter) by the Judicial service

Step 3: Legalisation by the Legal and Consular Bureau of the Ghanaian Ministry of Foreign Affairs and Regional Integration

Step 4: Legalisation by the Belgian Consulate in Accra

<https://cotedivoire.diplomatie.belgium.be/en/consular-services/legalisation-documents>

In addition, for applicants from, among other countries, Ghana, an additional verification by the home university is required. The issuing university needs to send us your diploma and transcripts of record directly by e-mail through an institutional, verifiable e-mail address. The applicant needs to contact the home university to request for this. Once we have identified the sender and verified the documents and we have received the legalised documents by the Consulate, we will accept this verification and issue the admission letter.

13. Guinea

<https://senegal.diplomatie.belgium.be/fr/services-consulaires/legalisation-de-documents>

14. India

India signed the convention of The Hague regarding legalisation of documents. The designated authority to legalise documents to be used abroad is the Ministry of External Affairs of the Government of India

<https://www.hcch.net/en/states/authorities/details3/?aid=643>

<https://www.mea.gov.in/apostille.htm>

15. Indonesia

Indonesia signed the convention of The Hague regarding legalisation of documents. The designated authority to legalise documents to be used abroad is the Ministry of Law and Human Rights; Directorate General of Legal Administrative Affairs.

<https://www.hcch.net/en/states/authorities/details3/?aid=1167> and <https://apostille.ahu.go.id/>

16. Kenya

1. Legalisation by the Ministry of Foreign Affairs
2. Legalisation by the Belgian Embassy

<https://kenya.diplomatie.belgium.be/en/consular-services/legalisation-documents>

17. Malawi

Malawi signed the convention of The Hague regarding legalisation of documents. The designated authority to legalise documents to be used abroad is:

The Attorney General or the Solicitor General

Solicitor General and Secretary for Justice

Ministry of Justice Headquarters

Capital Hill

Private Bag 333

Lilongwe 3

Malawi

More information: <https://www.hcch.net/en/states/authorities/details3/?aid=372> and <http://www.sdn.org.mw/ruleoflaw/justice/legaldepts.html>

18. Nicaragua

Nicaragua signed the convention of The Hague regarding legalisation of documents. The designated authority to legalise documents to be used abroad is:

Ministerio de Relaciones Exteriores

Costado norte del Parque Luis Alfonso Velasquez Flores

Avenida Bolivar

Managua

Nicaragua

More information: <https://www.hcch.net/en/states/authorities/details3/?aid=943>

19. Nigeria

<https://nigeria.diplomatie.belgium.be/en/legalisation-documents>

In addition, for applicants from, among other countries, Nigeria, an additional verification by the home university is required. The issuing university needs to send us your diploma and transcripts of record directly by e-mail through an institutional, verifiable e-mail address. The applicant needs to contact the home university to request for this. Once we have identified the sender and verified the documents and we have received the legalised documents by the Embassy, we will accept this verification and issue the admission letter.

20. Palestine

The original document has to be legalized by the Palestinian Ministry of Foreign Affairs in Ramallah (<http://www.mofa.pna.ps/en-us/>) and then by the Consulate general of Belgium in Jerusalem.

21. Philippines

<https://philippines.diplomatie.belgium.be/en/consular-services/legalisation-documents>

22. Senegal

Senegal signed the convention of The Hague regarding legalisation of documents. The designated authority to legalise documents to be used abroad is:

Ministry of Foreign Affairs:

Director of Legal and Consular Affairs (Directeur des Affaires juridiques et consulaires);

Head of the Chancellery Division (Chef de la Division Chancellerie);

Head of the Civil Registry Office (Chef du Bureau de l'Etat Civil).

<https://www.hcch.net/en/states/authorities/details3/?aid=1180>

23. South Sudan/Uganda

1. Legalisation by the Ministry of Foreign Affairs of Uganda or South Sudan
2. legalisation by the Embassy of Belgium

<https://uganda.diplomatie.belgium.be/en/consular-services/legalisation-documents>

24. Tanzania

1. Legalisation by the Ministry of Foreign Affairs of Tanzania
2. Legalisation by the Belgian Embassy in Dar Es Salaam

<https://tanzania.diplomatie.belgium.be/en/legalisation-documents/documents-tanzania>

25. Vietnam

<https://vietnam.diplomatie.belgium.be/en/legalisation-documents>

26. Zambia

1. Legalisation by the Ministry of Foreign Affairs of Zambia
2. Legalisation by the Belgian Honorary consulate in Lusaka

<https://tanzania.diplomatie.belgium.be/en/legalisation-documents/documents-zambia>

27. Zimbabwe

Reach out to the Belgian Honorary consulate in Zimbabwe:

Honorary consul Jean Gonçalves

Physical address:

12 Broadmead Lane

Ballantyne Park, Harare

Zimbabwe

Tel: +263 772 327886; Please phone to make an appointment. Email: panamex@mweb.co.zw