

1. Who's Who & Key Contacts

- International coordinators (faculty level): Piet De Vroede, Chris Verschooren
- Helpdesk: studhelp.uantwerpen.be/ro_helpdesk | Email: exchange.fsw@uantwerpen.be

2. Systems You Will Use

- SISA – choose and manage all your courses. Changes possible until mid-October (1st semester) or end of February (2nd semester). Then SISA will be closed and your programme is final.
- Mobility-Online (M-O) – OLA, Changes to LA (from March), certificates.
- Blackboard / Student Portal – course materials, announcements, recordings.

3. Administrative Deadlines

- Enroll for all courses in SISA as soon as possible.
- Finalise your course list by mid-October (1st semester) or end of February (2nd semester) (SISA closes).
- Changes to LA to be submitted from November (1st semester) or March (2nd semester) onward.

4. Choosing Your Courses

- Bachelor students → bachelor courses; master students → master courses.
- Bachelor taking master course? Ask professor for permission.
- Courses allowed from other faculties (max 2) with approval of professor + faculty administration:
Faculty of Arts & Humanities: internatFLW@uantwerpen.be
Faculty of Law: InternationalOffice.Law@uantwerpen.be
Faculty of Business & Economics: exchange.fbe@uantwerp.be
- **Courses already approved in your signed LA are fully valid.**
- Course list: [FSW English Courses](#)

5. Changing Courses in SISA

- Possible until mid-October (1st semester) or end of February (2nd semester).
- Watch out for any prerequisites; contact us when in doubt.
- Home university MUST approve all changes.
- Changes to LA to be submitted from November (1st semester) or March (2nd semester) onward.

6. Exams – ALWAYS On Campus

- You do NOT enroll for any of the January or June exams yourself – our Student Administration will provide you with an individual exam schedule.
- Exam period:
25-26: 26 May – 26 June 2026/retake exam period: 17 August – 5 September.
26-27: 4 January – 30 January 2027/24 May – 25 June 2027/retake exam period: 23 August – 11 September 2027
- Bachelor exam schedule (subject to change) already published: [BA Exam Schedule](#)
- Master exam schedule published at a later date. Check the student portal regularly for updates.
- **IMPORTANT: Always plan your travel (arrival & return) based on the FULL exam period. Changes in the exam schedule are always possible, even after publication date.**

7. Second Session (Retakes) – On Campus!

- Retakes: 17 August – 5 September 2026/23 August – 11 September 2027
- You must register for retakes yourself; info sent after January/June exams.
- [Guidelines second examination session](#)
- If you cannot make the trip back to Antwerp for the retake exam session, you'll have to find another solution in your home university (like for instance make up for these credits in another semester)

8. FAQ & Useful Links

- [Trouble shooting page.](#)
- [Info for exchange students FSW](#)
- [General information academic calendar, timetables and exam schedules.](#)
- [Deadline for reporting problems regarding the exams for Erasmus students \(scroll down\)](#)
- Contact: exchange.fsw@uantwerpen.be

9. Academic Integrity

- Different expectations across universities, sometimes different interpretations of what 'plagiarism' is or can be.
- **Always ask professors about citation rules in terms of footnotes, quoting, bibliography, ... in order to avoid disappointments (as in: fail).**
- Don't hesitate to contact the departmental coordinators if you need more help with this matter.
- [Presentatie GenAI studenten ENG.pdf](#)
- More info (Article 15): [Education & Examination Regulations](#)

10. Tips for a Smooth Semester

- Check Blackboard/Student Portal daily & Use your UAntwerp email.
- Attend classes.
- Ask for help anytime – we're here for you.
- Find a balance between the social and academic aspects of an Erasmus exchange 😊