

1. Who's Who & Key Contacts

- International coordinators/student administration (faculty level): Piet De Vroede, Chris Verschooren, Micha Libert
- Departmental coordinators: Communication (Jenthe Blockx), Political Science (Nassim Talbi), Sociology (Kilian Van Looy)
- Helpdesk: studhelp.uantwerpen.be/ro_helpdesk | Email: exchange.fsw@uantwerpen.be

2. Systems You Will Use

- SISA – choose and manage all your courses. Changes possible until mid-October (1st semester) or end of February (2nd semester). Then SISA will be closed and your programme is final.
- Mobility-Online (M-O) – OLA, Changes to LA (from March), certificates.
- Blackboard / Student Portal – course materials, announcements, recordings.

3. Administrative Deadlines

- Enroll for all courses in SISA as soon as possible.
- Finalise your course list by mid-October (1st semester) or end of February (2nd semester) (SISA closes).
- Changes to LA to be submitted from November (1st semester) or March (2nd semester) onward.

4. Choosing Your Courses

- Bachelor students → bachelor courses; master students → master courses.
- Bachelor taking master course? Ask professor for permission.
- Courses allowed from other faculties (max 2) with approval of professor + faculty administration:
Faculty of Arts & Humanities: internatFLW@uantwerpen.be
Faculty of Law: InternationalOffice.Law@uantwerpen.be
Faculty of Business & Economics: exchange.fbe@uantwerp.be
- **Courses already approved in your signed LA are fully valid.**
- Course list: [FSW English Courses](#)

5. Changing Courses in SISA

- Possible until mid-October (1st semester) or end of February (2nd semester).
- Watch out for any prerequisites; contact us when in doubt.
- Home university MUST approve all changes.
- Changes to LA to be submitted from November (1st semester) or March (2nd semester) onward.

6. Exams – ALWAYS On Campus

- You do NOT enroll for any of the June exams yourself – student administration will provide you with an individual exam schedule.
- Exam period:
25-26: 26 May – 26 June 2026/retake exam period: 17 August – 5 September.
26-27: 4 January – 30 January 2027/24 May – 25 June 2027/retake exam period: 23 August – 11 September 2027
- Bachelor exam schedule (subject to change) already published: [BA Exam Schedule](#)
- Master exam schedule published at a later date. Check the student portal regularly for updates.
- **IMPORTANT: Always plan your travel (arrival & return) based on the FULL exam period. Changes in the exam schedule are always possible, even after publication date.**

7. Second Session (Retakes) – On Campus!

- Retakes: 17 August – 5 September 2026/23 August – 11 September 2027
- You must register for retakes yourself; info sent after January/June exams.
- [Guidelines second examination session](#)

8. FAQ & Useful Links

- [Trouble shooting page.](#)
- [Info for exchange students FSW](#)
- [General information academic calendar, timetables and exam schedules.](#)
- [Deadline for reporting problems regarding the exams for Erasmus students \(scroll down\)](#)
- Contact: exchange.fsw@uantwerpen.be

9. Academic Integrity

- Different expectations across universities, sometimes different interpretations of what 'plagiarism' is or can be.
- **Always ask professors about citation rules in terms of footnotes, quoting, bibliography, ... in order to avoid disappointments (as in: fail).**
- Don't hesitate to contact the departmental coordinators if you need more help with this matter.
- [Presentatie GenAI studenten ENG.pdf](#)
- More info (Article 15): [Education & Examination Regulations](#)

10. Tips for a Smooth Semester

- Check Blackboard/Student Portal daily & Use your UAntwerp email.
- Attend classes.
- Ask for help anytime – we're here for you.