Accepted by the board of FBE, congratulations!
Application Procedure

Ready for part 2?
ADMISSION CRITERIA AND PROCEDURE

PART 1: screening on content and level
- Board of admissions
- Check entry requirements
- Grades, motivation, extracurricular activities

PART 2: screening of hard copy documents on authenticity
- Registrar’s office
Application procedure

- Through MO? → YES!
- Check our admission requirements
- Collect your application documents
- Submit the soft copy of your application documents through MO
- Mind the deadlines!

Eligible?

- Prepare the hard copy of your application documents
- Mind our legalisation requirements!
- Send your hard copies to the Registrar’s Office *
- Mind the deadlines!

Accepted?

- Receive your Letter of Acceptance (LoA)
- Upon arrival, enrol in person at the Registrar’s Office *
- Check which documents to bring along! *

Welcome!

* Pending on the COVID-19 pandemic evolution
Screening of hard copy documents on authenticity
Screening of hard copy documents on authenticity

- **Legalise** copy of your degree(s) and transcripts: the legalisation certifies the **origin** of a document.
- The procedure to follow depends on the country where the document was issued. Please always check the website of the [Belgian Ministry of Foreign Affairs](https://www.eeas.es) for the most recent information.
- **Exceptions / alternative procedures:** certified copy, alternative (extra) procedures, students that not are graduated yet and reapplications.
- Send legalised copies to **registrar’s office** by post or courrier
- Respect **deadlines** (arrival of documents by):
  - Non-EEA students: May 31
  - EEA students: June 15
Visa Application

Only for students outside the European Economic Area
Visa application (long term stay)

- **student visa (type D)**
- **Start early** (once you obtain letter of acceptance)
- Required documents:
  - Valid international passport
  - Two copies of the visa application form, completed and signed
  - Letter of acceptance
  - Certificate of good conduct
  - Medical certificate
  - Proof of sufficient means of subsistence
Visa type D family reunification

- Family of students (degree and PhD students) will not be able to apply for a visa at the same time.
- More information on required documents and procedure on the website.
Proof of sufficient means of subsistence

1. Scholarship certificate or proof of grant or loan
2. Proof of solvency
3. Agreement for Acceptance of Financial Responsibility' form (annex 32) or ‘proof of sponsorship’ - available at the Belgian Embassy.
• Non-EU nationals
• proof of payment needs to be provided at the time of submission of the visa application
• Scholarship from Belgium university, Belgian public authority or EU exempted
• More info: FPS Home Affairs – Immigration Office
EEA nationals don’t need a work permit.

Non-EEA students need a valid residence permit.

The right to work is limited to a maximum of 20 hours per week, except during official school holiday periods.
Upon arrival in Belgium
Residence permit

• Start your application within 8 days after your arrival in Belgium
• University assists students who will be living in Antwerp or its districts
• Average duration: 2 months
• Students from France, Germany, the Netherlands, Luxembourg and the UK: annex 33 (simplified) registration
• All info per country on our website.
Enrolment

- **Enrolment** = signing a contract and making a commitment
- Enrolments will start on **1 July 2022**. Online preregistrations for 2022-2023 will open in **May 2022**:
  - Complete online preregistration
  - Sign enrolment contract
  - You receive your student account and an invitation to pay tuition fee
  - Finally you can start composing your study program, etc.
Tuition fee

• **Calculation tuition fees:**
  - **Non-EEA students:** 400 euro + 90 euro/credit (5800 euro for 60 ECTS)
  - **EEA-students:** 253.6 euro + 12.1 euro/credit (979.6 euro for 60 ECTS)
  - Preparatory programme: standard fee of 400 euro (non-EEA) or 253.6 euro (EEA) should be paid twice.

• **Reductions:**
  - **Master Minds Scholarship** (students will be informed beginning of May)
  - **Tuition fee reduction for non-EEA students:**
    - reduces tuition fee to 400 euro + 45 euro/credit (3100 euro for 60 ECTS)
    - certain conditions
    - students that need to follow a preparatory programme and answer to the conditions are ALWAYS granted a tuition fee reduction
    - apply before June 30
Tuition fee

- Payment of tuition fees at the time of enrolment:
  - Advance payment for a 60 ECTS programme
  - Exact amount will be calculated after you composed your study programme
- Payment by **bank transfer** or visa / maestro (make an appointment when in Antwerp with the Registrar’s Office)
- Payment in **installments:** apply via the helpdesk between 1 August and 1 November
EEA student: you need a European Health Insurance Card from your own health insurance provider before travelling to Belgium.

Non-EEA student: register at one of the Belgian health insurance providers.
Practical information
Housing

- Address campus: Prinsstraat 13, 2000 Antwerpen
- Kotweb
- The average price for a student room with a shared bathroom and kitchen is EUR 390/month.
- The average price for a studio with a private bathroom and/or private kitchen is EUR 450/month.
- internationalstudenthousing@uantwerpen.be
Buddy programme

- FBE matches incoming international students with ‘local’ students
- Extra help to stimulate the integration in Belgian culture and get to know the campus and student life in Antwerp
- Scheduled activities and welcome event by FBE
Update study programmes

• **Study programmes** for all masters are updated on the website

• **Major / minor videos** will be updated in the coming weeks
STAY IN TOUCH!

• Check the website: www.uantwerpen.be
• For all questions: Master.fbe@uantwerp.be
• Chat with student ambassadors
• Book a one-on-one meeting with Kim
• Join our Facebook group
• Get to know some of our professors via the ‘profcast’
Do you have any questions for us?