YUFE4Postdocs Structured Curriculum Vitae Template

The Structured curriculum vitae (CV) should be completed as a word file. Once complete, please save it as a PDF file and upload it on the YUFE4Postdocs application portal, alongside the other required documents. The file name should be in this format: 'Full name of applicant_CV'.

It must be completed in Arial font at a minimum size of 11 point; margins of 2.5cm; top and bottom margins of 1.5 cm; and minimum single spacing.

Applications must comply with the character limitations that are stated in each section below. However, additional rows can be inserted in the tables if this is necessary.

Date of CV completion	DD/MM/YYYY

Personal Details

Name	
Surname	
Date of birth	DD/MM/YYYY
Contact telephone	
Contact email	
Researcher ID no.	Researcher ID	
	ORCID code	

Instructions Personal Data Section:

Researcher ID (RID) is a web-based community that makes the publications of participating authors visible. Users receive a stable personal identification number (RID) that can be used for searches in the Web of Science. Users have a profile where they can integrate their research topics, publications andcitations.

Access: Web of Science > My tools > Researcher ID

ORCID code is a 16-digit identifier that provides researchers with an unambiguous author code that allows them to clearly distinguish their scientific-technical production. This avoids confusion related to the authorship of research activities carried out by different researchers with the same or similar personal names.

Access: www.orcid.org.

If you do not have a Researcher ID or ORCID code, do not fill in these sections.

A. Current status of employment or study

Organisation/university			
Dept./Institution			
Address			
Telephone			
Email			
Professional category (doctoral student, employee...)		Start date	DD/MM/YYYY

A.1 Previous status of employment or study

Organisation/ university	Dept./Institution	Professional category (doctoral student, employee...)	Start date	Final date
				DD/MM/YYYY

			DD/MM/YYYY
			DD/MM/YYYY
			DD/MM/YYYY

A.2 Academic background *(degree, institution of higher education, date)*

Doctorate, Master, Bachelor, Other	University	Year/Date
		DD/MM/YYYY
		DD/MM/YYYY
		DD/MM/YYYY

A.3 Mobility rule assessment

According to the MSCA mobility rule, applicants must not have resided or carried out their main activity (work, studies etc.) in the country of the prospective host university for more than 12 months in the 36 months immediately before 20/12/2023 Compulsory national service, short stays (e.g., holidays) and time spent applying for refugee status under the Geneva convention are not considered.

In order to assess this, please complete the table below to confirm your location in the previous 36 months (one entry in each cell is required).

Please add the name of one country in each of the cells below:

Month and Year	Country of residence (Where did you live?)	Country of main activity (study or work)
December 2023		
November 2023		
October 2023		
September 2023		
August 2023		
July 2023		
June 2023		
May 2023		
April 2023		
March 2023		
February 2023		
January 2023		
December 2022		
November 2022		
October 2022		
September 2022		
August 2022		
July 2022		
June 2022		
May 2022		
April 2022		
March 2022		
February 2022		
January 2022		
December 2021		
November 2021		
October 2021		
September 2021		
August 2021		
July 2021		

June 2021		
May 2021		
April 2021		
March 2021		
February 2021		
January 2021		
December 2020		

A.4 Research gap periods after PhD

Inactivity start date	Inactivity end date	Reason
DD/MM/YYYY	DD/MM/YYYY	
DD/MM/YYYY	DD/MM/YYYY	

Candidates must have a maximum of 6 years of experience in research from the date of award of their (first) doctoral degree. The cut-off date for the 6 years is 20/12/2023.

In the table reference must be made to any period of career breaks during which your research experience was interrupted and the reasons for this, e.g., maternity/ other care/medical leave/ experience outside research Please refer to the possible time limit extensions (in days) on page 18 of the Yufe4Postdocs Guide for Applicants.

The following sections B and C will assess your qualifications and motivation for a YUFE postdoc position.

B. Main achievements

In this section (B1-B3), please identify your main merits related to research; teamwork and leadership; teaching and supervision, as well as community engagement and societal outreach.

B.1 Research
In this section, please explain why your merits and outputs matter by focusing on the quality and impact of research rather than quantity or publishing arena. You can support your argument with indicators such as the number of citations (to the most important publications you identify; mark the database you are using-Scopus, Web of Science, Google Scholar...); scientific prizes or awards; keynotes/invited talks; competitive research funding received; the number of downloads on research portals (e.g. ResearchGate, Academia.edu, etc.).

Please respond to the following questions:

Describe your own strengths and skills as a researcher. What is your vision for your career in the coming 5–10 years? *(2000 characters maximum, including blanks)*
Text

What are your key merits or achievements in **research**? Describe concretely 1–3 of your key outputs to support your argument. Justify why your merits and outputs are significant. *(3000 characters maximum, including blanks)*
Text

B.2 Teamwork and Leadership

In this section, describe how you have contributed to teamwork and/or leadership, including your involvement in the academic community (e.g., academic positions of trust), and your key merits in teaching, mentoring and supervision. Please highlight your main achievements and reflect on your contributions as a team member and as an individual.

Your main merits and outputs may be related to, e.g., projects or research teams you have led; projects or research teams in which you have been a member; management positions; administrative tasks; committee work; data management or data curation experience; mentoring students or colleagues; or internship supervisions. You can support your argument with indicators, such as scientific reviewer tasks; scientific editorial tasks (e.g., acting as editor or as member of the editorial board), conference/committee memberships, or the creation of new research projects.

Furthermore, key outputs in teaching may be related, for example, to the courses or teaching events you have developed or taught (e.g., lecture, seminar, workshop, summer school); theses supervised (including dissertation supervision); teaching methods developed; online courses/open MOOCs developed; educational resources opened; or textbooks published. You can support your argument with indicators, such as student feedback, teaching prizes or awards, invited lectures, views of online courses/open MOOCs, or the number of open learning material downloads.

Please respond to the following questions:

What are your key merits or achievements in **teaching, mentoring and supervision**? Describe concretely 1–3 of your key outputs to support your argument. Justify why your merits and outputs are significant. *(2000 characters maximum, including blanks)*
Text

Teaching activity
Enter the type of teaching activity: subject, lecture, seminar, talk, etc., which is relevant, as well as the other information requested: institution, period, number of hours and language in which it was given.

Activity	Subject taught	Institution	Period	No. of hours (Total or per week)	Language

What are your key merits or achievements in **teamwork, management and/or leadership**? Describe concretely 1–3 of your key achievements or outputs to support your argument. Justify why your achievements and outputs are significant. *(2000 characters maximum, including blanks)*
Text

B.3 Community engagement and societal outreach (via dissemination and engagement with stakeholders

or broader public)
In this section, please describe how you have contributed to the wider society.

Your main merits and outputs may be related to, e.g. how your work has contributed to the development of new (economic/environmental/medical/social/technological etc.) innovations, policies, or business opportunities; societal discussions or services; engagement with non-academic actors (e.g. schools, citizens, stakeholders) in your research; or organising events for the general audience (e.g. school visits, science festivals).

You can support your argument with indicators, such as the number of popularised publications (publications intended for a wider audience than academia); encyclopedia articles (e.g. Wikipedia articles); Twitter discussions based on your research/teaching; policy documents citing your research; expert, consultancy or advisory tasks in companies, public or third sector organisations; papers co-authored with non-academics; television or radio appearances; magazine or news articles based on your research/teaching; number of mentions related to your research/teaching in blogs; patents or spin-off companies based on your research; new projects with non-academic partners.

Please respond to the following questions:

What are your key merits or achievements in terms of **societal impact and/or societal outreach**, e.g. dissemination and engagement with stakeholders or broader public? Describe concretely 1–3 of your key outputs to support your argument. Justify why your merits or achievements are significant. *(2000 characters maximum, including blanks)*
Text

C. Motivation
In this section, describe your motivation, personal career development and training objectives and why you want to complete the YUFE4Postdocs training program.
Please respond to the following statement to share your future goals with us:

Describe why completing the 36-month YUFE4Postdocs program appeals to you and how it aligns with your future career prospects. *(2000 characters maximum, including blanks)*
Text

E. Further important merits

E.1 Publications
Provide a list of up to five of your most relevant publications.
If it is an article, include authors in order of signature, year of publication, title of the article, name of the journal, volume: initial page-final page.
If it is a book or book chapter, please also include the publisher and ISBN.
If there are many authors, indicate the total number of signatories and the position of the researcher submitting this application (e.g., 95/18).

E.2 Participation in projects
List the most relevant projects in which you have participated (maximum 5-7), including: reference, title, funding body and call, name of the principal investigator and affiliation, start and end date, amount of the

grant, type of participation (principal investigator, researcher, European project coordinator,etc.) and whether the project is under evaluation or pending resolution.

E.3 National and international congresses/conferences
In this section, give details of your attendance at conferences, the venue, subject, duration and your role in the conference, whether you were an attendee, speaker, member of a round table, etc.

E.4 Participation in contracts, technological or other knowledge transfer merits
If applicable, list the most relevant contracts in which you have participated, as well as the technological or other knowledge transfer merits (maximum 5-7), including title, company or entity, name of the principal investigator and affiliation entity, start and end date, amount and other data that you consider of interest.

E.5 Patents
If applicable, list the most important patents, indicating the authors in order of signature, reference, title, countries of priority, date, owner entity and companies that are exploiting them.

E.6 Other merits
Other information that you consider useful and that is not included in any of the previous sections.
For example, leadership in research expeditions, participation in industrial innovation, utilisation of software….

F. Language proficiency
(For each ability specify the MCERL level)

Language	Writing	Speaking	Reading

Common European Framework of Reference for Languages
Level: A1/A2: *Basic User* **- B1/B2:** *Independent User* **- C1/C2**: *Proficient User*